



* Booth spaces are reserved on a first come, first serve basis with priority given to exhibitors who participated in the previous show. Spaces will be reserved with a 1/3 deposit. The balance can be paid starting on Thursday and must be paid by 4PM Sunday of the show. Booth deposits are non-refundable. Canceling within 7 days of the show will result in the entire balance being due.

* Show Schedule: Early Set up – Wednesday, February 28, from 2PM – 5PM (No Security)
 Regular Set up – Thursday from 8AM – 6PM
 Show hours: Friday, March 2, 10AM – 6PM; Saturday, 10AM-6PM, and Sunday, 11AM-4PM.
 Load Out: Sunday, March 4, 4PM – 12AM

* There is a \$25.00 service charge on all returned checks.

* Exhibitor must drape all folding tables on the front and back from top to floor if such tables are exposed to public view. Merchandise may be displayed under tables if sides and back are properly draped. No packing materials may be exposed. Decorative materials and covering must be flame proof. Trash must be disposed at proper locations.

* Promoter reserves the right to change any assigned space of exhibitor and relocate for any reasonable cause in his sole judgment.

* Merchandise must fall in the category of antiques/vintage from the 1950s and earlier and are subject to Promoter's approval. Reproductions, repairs, and damages must be labeled as such. Prices are to be clearly labeled on each item.

* Promoter reserves the right to cancel a booth reservation or require alteration of any merchandise or activity that is inconsistent with the quality, theme, image, and safety of the show.

* Exhibitors may pull their vehicles into the building for unloading at their own risk. The number of dollies available will be limited, so please prepare accordingly.

* Exhibitor grants permission to promoter to use images of exhibitor (including any video or photo made by promoter of exhibitor's likeness or merchandise) for any purposes in connection with promoting the event, which may include advertising, promotion and marketing. The promoter may crop, alter or modify/combine such images with other images, text and graphics without notifying exhibitor. Exhibitor consents to use of his/her name and any other information provided by exhibitor to the promoter to be displayed as necessary in order to promote the event.

- * Exhibitor must notify the promoter beforehand if he/she will be arriving after the show opens.
- * Promoter is entitled to re-sell spaces not claimed by 5:00PM on Thursday and the full balance will be due for said spaces.
- * Exhibitor must keep his/her exhibit within the designated boundaries and avoid interference with other booths and Exhibitors.
- * Exhibitor must keep exhibit open during all show hours. There will be no early packing (boxing up items, loading up furniture, etc) during the show hours. As you could imagine, any signs of early packing by the exhibitors makes the remaining customers uneasy and tends to end any last minute shopping. Early packing will result in barred participation in future shows.
- * Exhibitor must duly report all sales made during the show in accordance with the appropriate sales tax regulations. Texas requires each exhibitor to have a sales and use tax permit. Exhibitor must charge 8.25% sales tax on his/her sales.
- * Exhibitor must abide by all pertinent city, county, state, and federal laws, ordinances, fire and safety codes; and all pertinent regulations of the Maude Cobb Convention Center.
- * The Zonta Club is not liable for Acts of God which may result in the cancellation, rescheduling or modification of the event. The lease agreement shall terminate and the exhibitor waives any claim for damages except the return of the rental fee.
- * Nightly security is provided. The Zonta Club is not responsible or liable for the loss of or damage to exhibitor's property from theft, mysterious disappearances, or damages by fire, water, accident, or any other cause. This includes any damage due to an accident by a porter. Please use porters at your own risk.
- * Disorderly conduct such as fighting or drunkenness will not be tolerated. Exhibitors cannot smoke inside the Maude Cobb Convention Center.
- * Exhibitor is responsible for the payment of any damage charges assessed by Maude Cobb Convention Center for intentional or accidental damage caused by exhibitor or for failure to observe the rules and regulations for the construction and operations of his/her booth.
- * Exhibitor may not sublet or donate part or all of his/her booth space without the prior consent of the promoter. An additional \$15 charge will be added to the booth rental in any instance where two or more exhibitors occupy the same booth space covered in the contract.
- * No discount/sale signs allowed.
- * Exhibitor will indemnify and save harmless the club and its officers, agents, and employees from all suits, actions, losses, damages, claims, or liability of any character, type of description; including without limiting the generality of the foregoing of all expenses of litigation, court costs, and attorney's fees for injury or death to any person or property received or sustained by a person or persons or property arising out of or occasioned by the act of the dealer or his/her agents or employees, in the execution or performance of this contract.